



NCARB

# REGIONAL SUMMIT

November 14, 2023

Dear SCNCARB Members:

On behalf of the Regional Leadership Committee (RLC), we invite you to save the date for the NCARB Regional Summit being held March 1-2, 2024, in Savannah, Georgia. During this meeting, we will **learn** about emerging challenges of common concern regarding responsible regulation, **connect** with colleagues in your regions and in others to share best practices and trends, and **strengthen** your licensing board's impact through regional involvement.

As the Council's second largest meeting, the Regional Summit provides attendees the opportunity to engage with one another and on a regional level. Additionally, attendees will be provided the opportunity to discuss and provide feedback on draft resolutions to be considered at the Annual Business Meeting in June. Virtual viewing options will be limited, and in-person attendance is strongly encouraged.

To support the work of the regions, NCARB covers the cost of registration, travel, and lodging for up to six participants from each board to attend. Please review the Regional Summit funding categories enclosed below for more information.

The Regional Leadership Committee is excited to share this year's agenda and looks forward to learning, connecting, and strengthening in Savannah. Registration will be open in December. Please do not hesitate to reach out to your regional executive for any travel approval requirements.

Sincerely,  
Cathy & Jenny

Catherine C. Morrison, NCARB, AIA, LEED AP, BD+C  
Regional Chair

Jenny Owen  
Executive Director

Enc: 2024 Regional Summit Agenda  
2024 Regional Summit Funding



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## 2024 REGIONAL SUMMIT AGENDA

*All times listed are in Eastern Standard Time*

### **Thursday, February 29**

6:30 p.m. Regional Dinner, [45 Bistro](#)  
*SCNCARB will provide transportation by trolley, loading at 6 p.m.*

### **Friday, March 1**

8:00 – 9:00 a.m. Breakfast for Attendees

8:00 – 9:00 a.m. Breakfast for First Time Attendees

9:15 a.m. – 12:00 p.m. Regional Meetings

12:00 – 1:00 p.m. Lunch

1:15 – 3:00 p.m. Plenary

- NCARB Update
- Resolutions
- Candidate Forum

3:15 – 4:30 p.m. Workshops

- Incidental Practice
- Multiple Pathways to Licensure

6:00 – 9:00 p.m. Networking Reception: Metal Building at Trustees Garden

### **Saturday, March 2**

8:00 – 9:00 a.m. Breakfast

9:00 – 10:15 a.m. Plenary: Architecture and Artificial Intelligence

10:30 a.m. – 12:00 p.m. Mixed Regional Discussions

12:00 – 1:00 p.m. Lunch

1:15 – 2:45 p.m. Regional Meetings

3:15 – 3:45 p.m. Closing Plenary



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## REGIONAL SUMMIT FUNDING

While each Member Board identifies who is eligible to receive funding, member boards must abide by the funding categories as outlined below. Please note, funding categories are not interchangeable. NCARB will be reaching out to Board Chairs and Executives later this year to ask for the names of their funded attendees. Every Member Board is eligible to receive funding to send representatives as follows:

- Two (2) Member Board Members – This funding is for any design professional on the board
- One (1) Public/Consumer Member
- One (1) Member Board Executive
- One (1) Legal Counsel – There is limited funding available on a first come, first served basis. These attendees must be submitted in advance for approval.
- One (1) New Member Board Member – If you have a new Member Board Member appointed during the current fiscal year (July 1, 2023), limited funding on a first come, first served basis is available to support their participation in NCARB events. These attendees must be submitted in advance for approval.

The region and/or the jurisdiction are welcome to fund additional participants.

### **What Is Covered Through NCARB Funding?**

Funded attendees will receive:

- Complimentary registration to the meeting
- Three (3) night hotel stay, depending on the duration needed to attend the relevant meetings. If participants would like to extend their stay at the hotel past the three nights NCARB will cover, they may be able to secure NCARB's negotiated room rate.
- Roundtrip coach airfare or train fare: NCARB will reimburse you for a 30 - day advance coach ticket. NCARB will not reimburse any additional charges such as choice seating, upgrades, or flight or travelers insurance premiums. Flights over \$600 must be submitted in advance for approval. Please contact Nicole Roames at [nroames@ncarb.org](mailto:nroames@ncarb.org).
- Attendees are asked to book ticket the most economical ticket directly to and from the NCARB event, and from the airport closest to their departure. All trips that require additional stops or at least one overnight stay must be approved in advance. Any



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special arrangements such as departing from an alternative airport, multi-city or reimbursable tickets, adding stopovers, or extra overnight stays during NCARB travel, must be approved in advance to receive reimbursement. Please contact Nicole Roames at [nroames@ncarb.org](mailto:nroames@ncarb.org).

- Ground transportation to and from the airport. Funded attendees are expected to use the most economical ground transportation under the circumstances to provide reasonably convenient, comfortable, and safe transport.
- Breakfast and lunch will be provided for both days (March 1 and 2), dinner will be provided by NCARB on Friday March 1.
- NCARB provides an \$80 per diem for meals not already provided through the complimentary registration.

NCARB will not cover the following expenses:

- Dinner on the night of regional dinners (Thursday, February 29).
- Items of a personal nature such as laundry and movies.
- Costs associated with an accompanying spouse or other guests, such as registration fees, additional airfare, meals, or increased lodging costs.
- Use of a rental car—charges incurred for rental cars will not be reimbursed.
- Any additional charges such as choice seating, upgrades, or flight or traveler's insurance premiums.
- Meals outside what is covered through the complimentary registration, or beyond the \$80 per diem.



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## FREQUENTLY ASKED QUESTIONS

### ***When will registration open for the Summit?***

Registration will be launched in December 2023.

### ***Should I make my own hotel reservation?***

No, NCARB will make hotel reservations for all in-person attendees.

### ***If I am a funded attendee, when should I book my flight?***

If you wish to use NCARB's travel booking, TravelPerk, flights reservations will be available when registration launches.

### ***How do I know if my attendance is funded?***

Member Boards typically select their in-person attendees during a board meeting. If you are unsure of your status, please contact your Member Board Executive.

### ***I am a Member Board Executive, when is the MBE Workshop?***

As in previous years, the MBE Workshop will immediately proceed the Regional Summit and is scheduled for Thursday, February 29. A Save the Date and agenda will be sent from the MBE Committee. MBE Workshop is open to Member Board Executives, member board staff, and legal counsel only.

### ***When should I plan to arrive in Savannah?***

For those attending in person, please plan to arrive on the following:

- Member Board Executives: Wednesday, February 28, 2024
- Member Board Members: Thursday, February 29, 2024 (by 6 p.m. if attending the regional dinner)

NCARB will cover four (4) nights for Member Board Executives and three (3) nights for Member Board Members.

### ***What Hotel will the event take place?***

The meeting will take place at the Savannah Riverfront Marriot, 100 General McIntosh Blvd, Savannah, GA 31401.